

**Minutes of the Elmore Annual Parish Council Meeting
held at Elmore Village Hall on Tuesday 16th May 2023**
(Immediately following the Annual Parish Meeting)

Present	Parish Councillors Mr N Meek (Chair), Mrs J Hill (JH) Mr M Hodge (Vice Chair, Mr V Meredith, Mr M Brandon. Clerk Mrs D Jones
In Attendance	Mr Trevor Jones, Mr Dudey Ford
1 Confirm Chair and Vice Chair	Chair and Vice Chair agreed to continue in their roles after being proposed and seconded by the councillors. All Councillors declared no change in their personal lives and so no Declaration of Pecuniary Interest Forms were required.
2 Delegation of member's responsibilities	<p>The work of the Councillors has been defined under 5 main Business Areas. Each area is led by one councillor with support from the others. All related data and information will be stored in the corresponding folders on the new common shared drive. A new Log will be used to identify responsibilities and record progress against the Parish Council's business.</p> <p>The Business Areas are:</p> <ol style="list-style-type: none"> 1. Highways -VM <ul style="list-style-type: none"> o including footpaths o verge cutting o Grit bins 2. Planning - NM 3. External Services - JH <ul style="list-style-type: none"> o Rubbish - Fly tipping o Rural Network Services o Police 4. Data - MB <ul style="list-style-type: none"> o Management o Residents database o Emergency Plan o Standing Orders 5. Assets - MH <ul style="list-style-type: none"> o Defibrillators o Notice Boards o War Memorial 6. Special Projects – All <p>Comms</p> <ul style="list-style-type: none"> o Bridge – Trevor Jones o Website DJ <p>Finance - DJ</p>
3 Police Report	<i>From PCSO's Ben Rollins and Gordon McGaugie Report not received</i>
4 Open Question Time	The question of finding a map of the village showing House names was asked. MH replied that the Land Registry has a 'search of property' on their website.

	This will be investigated to see if a map could be drawn from that.
5 Declaration of Members' Interest in Agenda Items	Nothing was declared by the Councillors.
6 Minutes of the previous Annual Parish Meeting	The Minutes of the previous Parish Council Meeting on 7th March 2023 were proposed as a true record by MH and seconded by JH.
7 Matters Arising	<p>Matters arising from the Minutes of 7th March 2023</p> <p>Audit – next on Agenda Litter Picking – Successfully completed followed by Hot Dogs. Defibrillator cabinet at Elmore Back – awaiting information from Community Heartbeat Trust. Contact Information – to be requested in the Bridge. House Names / Map – NM /MH to follow up on this. Footpaths – ongoing. Floodlight in Taylor's Yard – still too bright. Bumper in Chapel Lane to be reported. 7 Voice meeting - provides interesting information.</p>
8 Finance	<p><i>i)Review of Parish Precept 2023/2024.</i> <i>The Parish Precept has remained unchanged at £2,470.00 although our Council Tax bills show an increase of 4.4% levy to Elmore. This is based on changing numbers of unoccupied property. There are no plans to change anything for the following financial year.</i></p> <p><i>ii)Account and Audit 2022/2023</i> Following our internal Audit, this work is complete and ready for the Council to approve.</p> <p><i>iii)Forecast Expenditure 2023/2024.</i> The forecast of expenditure remains roughly the same as for the previous Financial Year although there has been an increase in Verge Cutting Costs.</p> <p><i>iv)Community Based projects.</i> There are no planned projects at the moment</p> <p>v) Annual Governance Statement 2022/23 AUDIT The Annual Governance Statement was approved by the Council. All were in favour. This was signed by the Chairman and Clerk</p> <p>vi) Accounting Statement for the Annual return 2022/23 AUDIT The Accounting Statement was approved by the Council. All were in favour. This was signed by the Chairman and Clerk</p> <p>vii) Audit- Certificate of Exemption. Figures for the Audit were agreed and the Chairman signed this Certificate ready to be submitted to Littlejohn, the External Auditors.</p>

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<i>9 County Councillor Stephen Davies Report</i>	<p><i>GCC have been awarded £500,000 to support walking and cycling from the Government's Active Travel Capability Fund. This will go towards designing improved cycle routes.</i></p> <p><i>GCC has published its 3rd Annual Report on action to tackle Climate Change. Highlights include the planting of 66,000 trees, an increase in recycling rates and commissioning of 1,000 EV chargers.</i></p> <p><i>GCC are working on the pothole backlog following a cold and wet winter. 98,000 tonnes of tarmac have been used since April 2022. Gloucestershire received nearly £4m in the Autumn statement to address Potholes.</i></p> <p><i>In the recent Secondary School Admissions round 99% of children were offered a school of their choice, and 92% their first choice despite this being a "bulge" year. However, I am aware of some local issues that I am working on. If you know of any specific issues please ask them to get in touch.</i></p> <p><i>GCC Libraries have launched a project to support over 60's called "Ageing with Creativity."</i></p>
<i>10 District Councillor Gill Oxley Report</i>	<p><i>Further planning at Huntsgrove for a further 750 homes. When completed about 7,000 homes, currently around 2,500.</i></p> <p><i>The southbound B4008 from where it passes over the A38 will be closed for 13 months starting August 2023. This is to accommodate the new junction from Hunts grove onto the A38. Also traffic lights to be installed at the McDonalds roundabout.</i></p>
<i>11 Highways</i>	<p>11 Highways</p> <p>Footpaths <i>Notification of a footpath tree house diversion are in place for a temporary time. The Council have until June to make representations to the planning department. Although the Council is unlikely to object we will ask that the new route is kept clear and point out that this re-routing was not in the original application.</i></p> <p>Verge Cutting <i>Already mentioned in Finance.</i></p> <p>Speeding Controls <i>The Council has accepted that any attempt to change speed restrictions through the village would be too costly. It was agreed that we purchase "40 is enough" bin stickers for wheelie bins. The cost will be £99.</i></p> <p>Laybys <i>There are been ongoing discussion with SDC about the placing of rubbish bins in our laybys. VM continues to communicate with SDC.</i></p>
<i>12 Planning</i>	<i>There are no new planning issues. The enforcement planning issues are ongoing in SDC planning office which is apparently understaffed.</i>

<i>13 External Services</i>	<i>Nothing to add</i>
<i>14 Data</i>	<i>Management of data continues in Google Drive.</i>
<i>15 Assets</i>	<p>15 Assets MH</p> <p>Defibrillators</p> <p><i>We are waiting to hear what cost might be involved in replacing the lock or cabinet at the Elmore Back defibrillator site.</i></p> <p>Notice Boards</p> <p><i>TJ is to fix the door on the Village Hall Notice Board.</i></p> <p>War Memorial <i>included in our property book and insured.</i></p> <p>Ponds</p> <p><i>It was agreed that no action on the ponds will be undertaken. The ponds' land does not belong to the Parish,</i></p>
<i>16 Special Projects</i>	<i>No plans at the moment.</i>
<i>17 Parish Communications</i>	<ul style="list-style-type: none"> • Website: <i>Kept up to date.</i> • The Bridge: <i>The 34th Edition of The Bridge is due to come out at the end of May. Trevor Jones is continuing to edit this.</i> <p><i>Email: Addresses given to the Chairman to hold are kept strictly confidential to comply with Data Regulations Guidance</i></p>
<i>18 Finance</i>	<i>Nothing to add.</i>
<i>19 Any other business</i>	<i>Nothing more to report.</i>
<p>Date of Next Parish Council Meetings</p> <p>Tuesday 19th September 2023</p> <p>Monday 4th December 2023</p>	
<p>The Chairman thanked those present for attending and declared the meeting closed at 8.40 pm</p>	
<p>Signed Date ...19th September 2023.....</p>	