

**Minutes of the Elmore Annual Parish Council Meeting held at Elmore Village Hall on
14th May 2012 (Immediately following the Annual Parish Meeting)**

Subject Heading		Action
Present	Parish Councillors: Mr J Field - Chair – (JF), Mr A Nash – Vice Chair – (AN), Mrs J Hobbs – (JH) & Mr T Jones – (TJ). Clerk: Mrs J Smeaton – (JS).	
In Attendance	Those present: Graham Littleton (District Councillor): Gordon Davis (GD), Helen Bennett, Mona Robertson, Brenda Lovell.	
1. Apologies	Clare Stewart (CS) (Parish Councillor).	
	JF opened the meeting at 7.45.p.m. and welcomed those attending.	
2. Appointment of Chair and Vice-Chair	Nomination of chairman: JH nominated JF. TJ seconded. JF agreed to serve as Chair for a further 12 months but gave warning that this could be his last year. Nomination of vice-chairman: JF nominated AN to continue in the post. JH seconded. AN agreed to accept the nomination. The acceptance of appointment forms will be sent to the Councillors for them to sign.	JS
3. Delegation of Member's responsibilities	Planning Committee – AN (Vice Chair) Co-ordination of millennium ponds – JF (Chair) Finance – JF stated that although there previously wasn't a nominated person responsible for finance he suggested that such an appointment would be beneficial and would be considered at the next meeting.	
4. Register of Member's Interests	The requirement to sign the Register of Member's Interest forms is yet to be confirmed by Stroud District Council	JS
5. Open Question Time	Mr Davies asked JF why the open question time was at the beginning of the meeting and not the end, as it didn't give the parishioner's time to think of any questions of matter that were being raised throughout the meeting. JF stated this was a very good point and this will be looked into to see if we could come up with a different approach.	JF
6. Declaration of Member's Interest in Agenda Items	There were no declarations of interest in any agenda item.	
7. Minutes of the previous Parish Council Meeting held on 12th March 2012	The minutes of the meeting held on 12 th March 2012 were proposed by AN and seconded by JH as a true record and agreed by all councillors. At the end of the meeting they were signed off by the chairman.	
8. Matters arising from the minutes of 12th March 2012	JS to circulate the telephone and email contacts of both Sam Jones and Emma McDonald – (PCSOs). Dudley Ford had previously asked if the public could see the finances balance sheet, this was now available and was discussed during the Annual parish Meeting which preceded this meeting. Most matters arising were discussed in the Annual Parish Meeting (see the minutes dated Monday 14 th May 2012 – The Elmore Annual Parish Meeting.)	JS
9. Review of EPC standing orders	AN has stated there have been no amendments. JF suggested that the GAPTC guidelines for Chair and Members might be good addition at a later date. AN asked to see them and JF said he would circulate them in due course.	JF
10. Planning Applications	Helen Bennett asked if any planning applications had been put in for Elmore Court. JF said that nothing has been formally submitted as of yet. Wind Turbine: There appears to be no activity on the SDC planning	

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	<p>website due to the wind turbine planning application. A bat survey has been undertaken and a formal decision will be made in due course. There are no other planning applications.</p>	
<p>11. Date of next meeting</p>	<p>The next meeting is scheduled for Monday 23rd July 2012. Venue, Elmore Village Hall at 7.45pm</p>	
	<p>Chairman.....</p> <p>Date.....</p>	