

**Minutes of the Elmore Annual Parish Council Meeting  
held at Elmore Village Hall on Tuesday 15<sup>th</sup> May 2018  
(Immediately following the Annual Parish Meeting)**

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Present	Parish Councillors Mr J Field (JF) Chair, M N Meek (V Chair), Mr T Jones (TJ), Mrs P Turner (PT), Mrs J Hill (JH) Clerk Mrs D Jones	
In Attendance	Mr Colin Ellis	
1 Appointments of Chair and Vice Chair	Nominations of Chairman: TJ nominated JF. PT seconded. JF agreed to serve as Chair for a further 12 months. Nominations of Vice Chair: TJ nominated NM JH seconded . NM agreed to serve as Vice Chair for a further 12 months. JF and NM signed the 'Declaration of Office' forms for the posts.	
2 Delegation of member's responsibilities	Editor of The Bridge – TJ Defibrillators – TJ Accounts and Website – DJ Highways – NM Database Controller -JF Emergency Plan – jf Ponds – JH 1 <sup>st</sup> Aid Training – PJ Rural Network Services - PJ	
3 Police Report	<i>No report received</i>	
4 Open Question Time	No questions	
5 Declaration of Members' Interest in Agenda Items	Nothing was declared by the Councillors.	
6 Minutes of the previous Annual Parish Meeting	The Minutes of the previous Annual Parish Meeting on 16 <sup>th</sup> May 2017 were proposed as a true record by NM. Seconded by TJ.	
7Matters Arising	Matters arising from the Minutes of 5 <sup>th</sup> March 2018 Item 9: Ideas for Community Project – done (EVH Doors) Item 10: Verge Cutting – new contract in force. Awaiting payment by GCC for last year. Item 11: First Aid Training - September 22 <sup>nd</sup> 2018 was selected. EVH is available. PT has booked the trainer. Item 16: Speaker for Annual Meeting – Gigaclear not available. Item 18: Standing Orders are on the website.	
8Finance	<b>i)Review of Parish Precept for 2018/19.</b> During the Chair's Annual Statement he mentioned that we had increased the Precept by 3% last year but no further increase has been made. The burning question is: should we have an annual increase in line with inflation, leave it as it is or even reduce it? NM proposed that the precept should remain as it is. Seconded by JH. All in favour	

	<p><b>ii)Account and Audit</b> JF reported that the account is very healthy. Mainly good husbandry and sensible spending. He commended the Clerk who has found grants from other sources as well as reclaiming our VAT on expenditure.</p> <p><b>iii)Forecast Expenditure for 2018/19</b> There is one major item of expenditure for this FY and that is new security doors for the Village Hall. We will continue with the verge cutting contract and although this incurs expenditure throughout the year, we reclaim it from GCC.</p> <p><b>iv)Community based projects</b> JF reported that we have been considering the sort of project that would be best suited to both the amount of money we have available and the sort of thing we would like to spend it on. We have overwhelmingly decided that community based projects are the way ahead – that is, projects that will be of direct benefit to the village. We don’t give donations to charities nor do we give donations to political parties.</p> <p><b>v) Annual Governance Statement 2017/18 AUDIT</b> The Annual Governance Statement was approved by the Council and signed by the Chairman.</p> <p><b>iv) Accounting Statement for the Annual Return 2017/18 AUDIT</b> The Accounting Statement was approved by the Council and signed by the Chairman.</p>	
<p><i>9 County Councillor’s Report</i></p>	<p><i>Cllr Stephen Davies reported</i> “It has now been a year since I was elected as your County Councillor. It has flown by and I feel that it has been a steep learning curve but now feel that I understand my role and how to get things done. One task I have is the distribution of the £30,000 “Growing Communities” fund. If you have any schemes that you would like considered for this please let me know.</p> <p><i>There is a Full Council meeting tomorrow where we will elect a new Chairman of the Council as well as members for each of the Committees. I expect to continue on the Economic Scrutiny Committee and Children and Families Scrutiny Committee. The later has been very involved in the actions resulting from the Inadequate Ofsted rating last year. There are some signs of improvement but this will remain a major challenge and take time to get right, but there is real determination to achieve this.</i></p>	
<p><i>10 District Councillor’s Report</i></p>	<p><i>Cllr Gill Oxley were unable to attend as they had other meeting to attend. JF read the written statement:</i> <i>Cllr Oxley’s report was</i></p> <ol style="list-style-type: none"> <li><i>1. £1.6 million of capital funding be allocated to delivering infrastructure at, and redevelopment of Brimscombe Port, Thrupp.</i></li> <li><i>2. 1 in 4 people experience mental health illness in any given year. SDC signed the Local Authorities’ Mental Health Challenge and resolved to appoint two elected members as Mental Health Champions. There are other initiatives including, tackling discrimination, including working to reduce inequalities, supporting positive mental health in the community, including schools, neighbourhoods and workplaces, and each committee to look at their current and future work programmes to assess how their initiatives and</i></li> </ol>	

	<p><i>standard operations affect the mental health and well being of residents, members and staff.</i></p> <p>3. <i>The Council to become 'single use plastic free' authority by eliminating single use plastic at all SDC facilities by 2020 and from the Council supply chain y 2025.</i></p> <p>4. <i>David Hagg Chief Executive of SDC to retire October 2018. Plans are underway to start the recruitment process for a new Chief Exec.</i></p>	
<i>11 Highways</i>	<ul style="list-style-type: none"> <li>• <i>Verge cutting contract.</i> Last FY we entered into a contract with GCC and took on the responsibility for verge cutting within the Parish boundaries. This contract was a resounding success and we doubled the number of cuts that Amey previously did and achieved a better level of service from our contractor. As a result we will continue with this contract for the foreseeable future.</li> <li>• <i>Fly-tipping</i> Fly-tipping Sadly we have had a steady level of fly-tipping throughout the year with some instances being quite amazing. We've had an excellent service from SDC who have collected all the reported rubbish with a few days of reporting.</li> <li>• <i>Sellars Bridge Parking</i> Sellars Bridge Parking The plan to paint yellow lines on either side of Sellars Bridge still seems to be on the cards – however, we still feel that unless it is enforced there will be little improvement to the traffic flow. NM agreed to write to Dan Tiffany about this.</li> </ul>	NM
<i>12 Elmore Emergency Plan update</i>	Our Emergency Plan remains in force and part of this has been the first aid training held within the village. The first session was excellent and well attended.	
<i>13 Broadband and Telephone Update</i>	This was covered in the Chair's Annual Statement	
<i>14 Parish Communications</i>	<p><u>Website:</u> <i>growing bit by bit and contains some very useful info – thanks to the Clerk for keeping it up to date. All Minutes of our meetings are published on the website as well as our Parish Finances and any receipts for £100 or more that the Council authorises.</i></p> <p><u>The Bridge:</u> <i>This is a very successful parish magazine, now in it's 4<sup>th</sup> year. The idea of a colour issue was considered. However, adding any colour would make it 4 times as expensive as in black and white.</i></p> <p><u>E-mail</u> <i>Our database has been well used this last year, mainly on security issues and we believe it is an essential part of our communication strategy and wish to continue using it. We need to follow the guidelines for the latest Government regulations regarding GDPR – to this end the council will be considering a Policy document during the meeting that follows this one. JF reminded the meeting that only he and the Clerk have access to this email list.</i></p>	

15 Planning Review and Update	<p>Planning – Review/Update</p> <p><b>Elmore Farm (S.18/0780/HHOLD)</b> The detailed plans for Elmore Farm that have been submitted to SDC look good. The farm building are in need of modernisation and no objections were raised. Trees have been planted on The Green already. SDC status: Awaiting Decision</p> <p><b>Elmore Court (S.17/2752/LBC)</b> An application was made last year to refurbish the Coach House to the rear of Elmore Court. This work has now been completed; SDC status: Permission Granted</p> <p><b>Elmore Court (S.17/2681)</b> An application was made in 2016 to replace the Marquee used as a Kitchen to the rear of Elmore Court with a permanent building. This was approved following a variation submitted last year. SDC status: Permission Granted</p> <p><b>Conversion of Barn to dwellings – Elmore Back</b> Graham Lovell submitted a plan to convert an existing barn into 3 terraced dwellings SDC status: The application has now been withdrawn. It may be resubmitted in the future after amendment.</p> <p><b>Hollow Farm (S.18/0686/AGR)</b> Simon and Helen James submitted a notification to SDC for the rebuilding of the barn in the field adjoined to the old pig farm. As a rebuild of an agricultural building EPC was not a consultee on the matter. The building does not appear to be out of character SDC status: Permission granted on 13<sup>th</sup> April</p> <p><b>Barn at Barhouse Farm (S18j/0628/FUL)</b> Jerome and Jenni Hobbs have submitted an application for the erection of a farm building on their farm. This proposal is not contentious and it is in keeping with the layout of the farm. SDC status: Awaiting Decision</p> <p><b>Soul Circus at Hollow Farm</b> This application has just arrived. It is for 17-19<sup>th</sup> August 2018.</p>	
16 Any Other Business	<p><b>The Incinerator</b> The Council discussed what the incinerator will be used for. JF said that it will take all landfill rubbish and generate electricity which will be fed into the grid. He has been assured that there will be no pollution. All Cllrs expressed concern about the traffic build up around J 12 near the site of the incinerator. The traffic is a problem at peak times before the site is opened. NM agreed to write to Dan Tiffney about Highways traffic management issues.</p>	
17 Date of next Meeting	To be held on Monday 24 <sup>th</sup> September 2018	
	The Chairman thanked those presents for attending and declared the meeting closed at 9.20 pm.	
	Signed .....Date .....	