

**Minutes of the Annual Parish Council Meeting held at Elmore Village Hall on
17th May 2011 at 7.45pm**

Subject Heading		Action
Present	Mr J Field - Chairman – (JF), Mr A Nash – Vice Chairman – (AN), Mr T Jones – (TJ), Mrs J Hobbs – (JH) & Mrs C Stewart - (CS)	
In Attendance	Mrs D Jones – Acting Clerk Parishioners present: Mrs M Roberts: Mrs B Lovell: Mrs V Overton, Mr B Overton, Mrs H Bennett.	
1 Apologies		
	John Field opened the meeting at 7.45.p.m. and welcomed those attending.	
2 Appointment of Chairman and Vice-Chairman and delegation of Member's responsibilities	Nomination of Chairman: JH nominated JF. TJ seconded. Nomination of Vice-Chairman: JF nominated AN. TJ seconded. JF and AN agreed to accept the nomination. Planning Sub Committee: JF proposed that AN should continue in this role. JH seconded. AN agreed to accept.	
3 Open Question Time	Mr B Overton asked for information about repairs to Lake Street. Minimal repair had been undertaken so far. Discussion followed about this and the water leak at Farley's End. JF agreed to involve John Kay of Gloucestershire Highways and report the leak again to Severn Trent. Mr B Overton asked who should be contacted to request collections of extra rubbish and 'fly tipping'. JF replied that the Clerk has been doing this but that anyone can request collection on the SDC Website. Mrs B Lovell asked if SDC could collect Green Waste. JF replied that SDC do not collect or separate green waste from black bin bag waste. JF recommended using compost and wormery bins for green waste.	JF
4 Police Report	No police were in attendance and there was no written police report. CS asked that PSCO Fraser Mackie be notified of the fast noisy cars using Haywicks Lane. JF agreed to email the PSCO.	JF
5 Declarations of Members' Interest in Agenda Items		
6 Minutes of Previous Parish Council Meeting	The minutes of the last meeting held 7 th March 2011 were proposed by AN and seconded by TJ. These were adopted and signed by JF.	
7 Matters Arising	JH noted that the minutes of the last meeting did not record the reported serious dog attack. The police report also did not refer to it. EPC discussed this and agreed that the incident needed to be logged by the local police. JF will follow up. JF noted that significant progress had been made in respect of the salt and bins and they would be placed in Elmore before next winter. JF reported the current position on EA Flooding Proposals. JF discussed his recent involvement with Neil Carmichael (MP),	JF

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	<p>Tony Blackburn (GCC), David Graham, (GCC Flooding Officer) at Shire Hall and Graham Quarrier (EA). It was noted that a broader meeting would be planned by GCC for early June when other local representatives could be involved. It was felt that Shire Hall reps should be brought to see the local situation to highlight a more realistic position. JF expressed disappointment at the lack of response from other Severn Voice PCs.</p> <p>CS reported that she had received no response from the EA to her offer to consult and discuss the flooding proposals here.</p> <p>JF asked the open meeting if there were any further questions. No further questions arose and Mr B Overton felt that all was being done that could be at the moment.</p> <p>Public Rights of Way issues discussed at previous meetings. No news of action from the Clerk (AM) was known.</p>	
8 Adoption of Income/Expenditure Statement for 2010/1011	<p>Accounts for EPC were published on the Finance Sheet 2010/1011. (Copy to be kept) This showed a balance of £2934.61. Chairman JF said that this includes a 'healthy buffer' of £1000 for contingencies or emergencies. Discussion followed about raising this figure in line with inflation. AN proposed raising it to £1300 for 2011/2012, seconded by JH.</p> <p>JF proposed that the precept should remain as it is, seconded by CS.</p>	
9 Finance Report, Audit Status, Risk Assessment & Insurance	<p>Audit Status: JF, AN, TJ agreed to search the Clerk's records to find and complete the form for Audit.</p> <p>Insurance renewal: CS recommended that we use GAPTC to get advice on renewal premiums. Insurance renewal is due in May.</p>	JF / AN/ TJ
10 Stroud District Councillor's Report	SDC rep not in attendance and no written report was submitted.	
11 Highways, Rights of Way & Common Land	Public rights of way issues were still outstanding. Some footpath signs needed attention. AN agreed to contact the Footpath Authorities for the area.	AN
12 Maintenance of millennium ponds	Millennium ponds in Elmore were seen to be in need of a 'springclean' JF agreed to email EPC to arrange a Clean Up Day. JH reported that there was very little water in the pond opposite to the Dower House. This would make it a relatively easy job to do.	JF
13 Planning Applications and other issues	<p>AN reported that there were 2 outstanding planning applications.</p> <ul style="list-style-type: none"> - The Severn View extension was 'supported and pending'. - The Hollow Farm Wind Turbine was still undecided, pending a review of the application. <p>It was reported that Mr C Camm had spoken to both JF and CS to pass on his worry that a new site of the proposed development at Hollow Farm may have a greater impact on his property. He had asked when EPC were likely to hear more news.</p> <p>AN agreed to ask Daryl Rogers, SDC for any new developments. EPC again recorded their support for the concept of renewable energy but that any development should be properly engineered, sourced and sighted.</p>	AN

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14 Replacement Parish Clerk	<p>Mrs A Meek resigned from the post of Parish Clerk on 22 April 2011 without any warning or prior notification to the Chair or the EPC. A replacement clerk was now required as matter of urgency. The post had been advertised. JF agreed to review the suitability of the applicant(s) after the closing date of 26th May 2011 with a view to an interview of shortlist candidates.</p> <p>CS proposed that there should be a ‘back up’ of Parish Clerk information to assist EPC in the future. Discussion could not resolve how this should best be done but recognised that there was a considerable volume of information filtered by the Clerk and that there is currently quiet a backlog to sort through.</p> <p>JF agreed that EPC were in need of a ‘Clerk’s/EPC list’ of contacts.</p>	JF
15 Date of next meeting	Monday 5 th September 2011 in the Committee Room, Elmore Village Hall.	
	There being no other business the meeting closed at 8.45 pm.	
	<p>Chairman.....</p> <p>Date.....</p>	